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Prof. S Batabyal
Director of Research, Extension & Farms (Actg.)

Ref No. WBUAFS/DREF/ /EXT/2026 **Date : 06.11.2026**

QUOTATION INVITATION NOTICE

Subject : Quotation for designing, formatting, printing, and preparation of pdf of Annual Report for the year 2025-26 from the Directorate of Research, Extension & Farms, WBUAFS

Sealed quotations are hereby invited from bonafide printers/agencies for designing, formatting, printing and preparation of pdf of Annual Report from the office of the Directorate of Research, Extension & Farms, WBUAFS of the University for the year 2025-26.

Specification of Annual Report 2025-26 is as follows:

a)	Size	-	210x297 mm (Approx)
b)	No. of Pages (approx.)	-	200+ Cover page
c)	Printing	-	Multicolor Fine Digital Printing
d)	Lamination	-	Thermal Matte Lamination with BoPP Film
e)	Finishing	-	Hybrid Texture & Spot UV on Cover Page
f)	Binding	-	Thermal Glue Binding with Section Sewing
g)	Paper	-	135 gsm Premium Specialty Textured Paper 270 gsm Premium Specialty Textured Card for Cover Page, Crystal Emboss
h)	Envelope	-	Printed Envelope inscribed "ANNUAL REPORT – 2025-2026" alongwith University logo and name
i)	No. of Copies	-	40

Quotations quoting price for the Annual Report should reach the undersigned positively by **20-11-2026 (5:00 PM).** Xerox copy of Trade License, PAN and GST must be attached. In case of additional pages beyond anticipated 200 pages, price per additional page is to be indicated. The price quoted must be inclusive of designing, compilation of the report, designing of cover page as per requirement and interactive web optimized PDF of final copy or flipbook PDF including GST. 2 drafts & 1 final layout of the annual report should be provided alongwith final PDF softcopy. The quoted rate should be valid for the **current financial year**. The quotation will be opened at 3:00pm on 23.11.2026.

The undersigned reserves the rights to accept or reject the quotation without assigning any reason thereof.

-sd/-
(Prof. S Batabyal)
Director of Research, Extension & Farms (Actg.)

Ref No. WBUAFS/DREF/958(16)EXT/2026 **Date : 06.11.2026**

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(Prof. S Batabyal)
Director of Research, Extension & Farms (Actg.)